

Minutes
Berrick Salome Parish Council
3rd September, 2015

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 3rd September, 2015. Present:

Ian Glyn (Chair)
David Bridgland
Steve Rhodes
Craig Tribe (Treasurer)
Sarah White (Clerk)

1. Apologies received
Hannah Bradley (Vice-chair)
2. To approve and sign the Minutes of the previous Parish Council meeting
The minutes of the meeting of the 15th July, 2015 were approved (with amendment of Hannah Bradley appointment to Vice Chair).
3. Matters arising from the Minutes
Action: David / Sarah to collate feedback from parishioners regarding mobile reception and to feed into David Turner, District Councillor who will lobby telecoms companies on our behalf.
Action: Emergency plan to be reviewed. David and Steve to liaise with Derek Shaw (who was responsible for the previous version).
4. To receive reports from the District and County Councillors
 - I. David Turner, District Councillor, provided the District Council report:
 - a. New proposals are being made by government which would give local councils the flexibility to decide what times shops can open on Sunday. The expectation is that opening hours would be extended in most places. SODC would like to hear your views by completing the online survey found here <http://tinyurl.com/sunday-trading-hours> by the 10th September.
 - b. From 7th September residents will be able to leave out broken small electrical items next to their grey bin, and any tatty clothes or textiles that aren't good enough for charity next to their green bin. They'll be picked up and taken away to be recycled. If you have any questions about the service and how it will work call on 01235 547640.
 - c. New Government guidance on affordable home development has been over turned in the high court. The new guidance said developers had to provide affordable housing in developments of more than ten homes, whereas SODC policies said we could ask for it in smaller developments. This means that developments of five or more properties will have to have some of them affordable. Affordable means for people who are unable to buy or rent on the open market.
 - d. If anyone has off cuts and scraps of wood Little Milton Forest school would welcome them for the children to make things with. For more information please contact Melanie Kingham at the school.
 - II. Steve Harrod, County Councillor, provided the County Council report:
The Councillor was unavoidably detained in a prior meeting and was not present.

Both reports will be distributed to the village email database and from the Parish Clerk on request.
5. To receive report from the Treasurer
 - I. Bank balances as at 31 August 2015 totalled £10,407 and there was one unpresented cheque for £85. The total reserves of the Parish were therefore £10,322.
 - II. At 31 August 2015 the accounts show a deficit of income to expenditure of £904. The budget for this period was for a deficit of £1,489.

- III. A claim for refund of VAT paid of £546.20 was received on 31 July 2015
- IV. The annual return for 2014-15 has received an unqualified audit report from the external auditors BDO. The council has approved and accepted the annual return and this is to be included in the minutes.
- V. See Appendix 1 for schedule of payments and bank transfers, as approved by the Council
- VI. **Action:** Steve to liaise with Derek Shaw to ensure registration and payment of the Parish Council email / website is transferred to the new Parish Council.

6. Review of planning applications

Decisions since previous meeting:

- I. West Cottage, Berrick Salome: removal and replacement of 3 ground floor windows and 1 pair of ground floor French doors. SODC granted
- II. Roke Farm House road running through Roke from Roke Farm to Chapel Lane Roke: single storey barn conversion to granny annex. SODC granted
- III. Keyhaven / Dean's Hurst, Berrick Prior. Removal of condition 5 on existing planning. SODC granted
- IV. Old Stone Cottage, Roke: propose repair and reinstate of the existing property. SODC granted
- V. Shepherd's Cottage, Berrick Salome: internal and external alterations; re-building of 20th century side porch. SODC granted

See Appendix 2 for details

District Councillor David Turner is happy to be informed / involved in any less straight-forward planning applications.

7. SODC / OCC consultations

- I. Household Waste Recycling Strategy: the aim to create a sustainable network of sites across the county that are well located for areas of population whilst contributing to OCC saving requirements. It is proposed that the strategy to be consulted on is based on the following options:

- Reduce number of sites
- Introduce a charge for personal use (though current legislation prevents this but OCC is looking to have this changed)
- Locate sites to limit as much as possible the drive times for residents;
- Locate the sites as close as possible to the more populated centres.

A public consultation is running until 5 October 2015. It can be found here:

<https://consultations.oxfordshire.gov.uk/consult.ti/HWRCstrategy/consultationHome>.

The parishioners showed significant concerns regarding the possibility of the local Oakley Wood centre closing. **Action:** Whilst Ian will respond to the consultation on behalf of the Parish Council – strongly resisting the concept of closing Oakley Wood and suggesting savings by shortening the opening times and / or levying a charge - we also strongly encourage all parishioners to respond as this will have a direct impact on our villages.

- II. Bus services: a public consultation is being held over the possibility of change to the subsidised bus and Dial-A-Ride services in Oxfordshire. This does impact our village as there is a little known service that operates through our village, once a week. **Action:** Steve to further investigate use of and strength of feeling towards the service and whether Parish Council will respond to the consultation. In the meantime, if any parishioners wish to respond to the consultation they can find it here www.oxfordshire.gov.uk/stconsultation. Consultation closes 14th September.

- III. Sunday trading. See agenda item 4Ia.

8. Playground maintenance

All repairs to the playground have now been completed and it is fully open for use.

Action: David to cut back the trees to ease access to the top of slide.

9. Allotments

- I. The dump has been significantly reduced and no further unauthorised dumping experienced. The allotment holders plan to use the residual dump material to help improve the path surface through the winter. If there is any left they will take up the Parish Council’s offer to have it removed. Once this is completed there will be space for additional allotment plots for any interested villagers.
- II. A composting area is to be created
- III. Currently the allotment land is not registered to the Parish Council. Following much discussion it was agreed the Council would further investigate the benefits of registering the land versus the cost and risk of do doing. **Action:** Steve to report back at the November meeting.

10. Berrick Prior / Salome faster broadband update

- I. Cabinet 10 covering postcodes OX10 6JB, OX10 6JD, OX10 6JE, and OX10 6JF is live
- II. Cabinet 4 covering postcode OX10 6JP has a completion date scheduled of December 2015, and this seems to be running on time, if not sooner.
- III. Cabinet 6, which has the widest reach, covering postcodes OX10 6JH, OX10 6JJ, OX10 6JL, OX10 6JN, OX10 6JQ and OX10 6JW is still awaiting confirmation that it is in the next round of funding. We have been informed we should know by the end of this month.
- IV. When asked what sorts of speeds we may be able to expect the Campaign for Faster Broadband was not able to provide a precise figure – a range of 2 to 20 plus Mbps. Experience in Roke where faster broadband is now live does suggest variation by property and broadband provider.
- V. Hannah is continuing to represent our needs to the Campaign for Faster Broadband. This can also be done by residents themselves, by contacting and expressing their dissatisfaction with current speeds to broadband@oxfordshire.gov.uk

11. Child safety

Following recent communication from Oxfordshire Safeguarding Children Board the Parish Council has decided to add the contact information to the village website. **Action:** Sarah

12. Parish Clerk vacancy

This is an important role in the community and the Parish Council is disappointed by the lack of interest to date. Anyone who might consider is encouraged to contact Ian Glyn to find out more about what is involved.

13. Date of the next meeting and agenda items

The date of the next Parish Council meeting has been changed to Thursday 12th November to avoid Bonfire night and encourage greater attendance.

14. Any other business

David Langston is currently analysing and chronicling the historical Parish Council documents in order to make a recommendation on archiving at the next Parish Council meeting.

There being no other business the meeting closed at 9.00pm.

Signed Chairman

Date

Appendix 1

Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
15/08/2015	100650	SODC	85.00	Uncontested election fee
03/09/2015	100651	Ian Glyn	282.60	Verge posts
03/09/2015	100652	Roy Troth	120.00	Grass cutting

Appendix 2

Planning Applications

Planning ID	Location	Application	Status
P15/S1725/HH	Denham Cottage, Roke	Two storey rear extension, & replacement detached garage	SODC granted
P15/S1193/HH	Quaker Corner, Rokemarsh	Proposed re-construction and minor alterations to cottage following fire damage.	SODC granted
P15/S1321/FUL	Fairfield, Roke	Variation of condition 2 and removal of condition 10 of planning permission P14/S3309/FUL. (demolition of existing bungalow and erection of replacement dwelling with detached garage)	SODC granted
P15/S1449/HH	Shepherds Cottage, Berrick Salome	Internal and external alterations. Re-building of 20th century side porch.	SODC granted
P15/S2097/HH	Old Stone Cottage, Rokemarsh	Proposed repair and reinstate of the existing property, following a house fire.	PC 'no strong views' Awaiting SODC decision
P15/S2190/FUL (Full Application)	Keyhaven, next to Deans Hurst, Berrick Prior	Minor amendment: removal of Condition 5 on P14/S1873/FUL (new 3 bedroom dwelling and single storey outbuilding)	PC consultation ongoing
P15/S2018/HH	West Cottage	The removal and replacement of 3 no. ground floor windows and 1 no. pair of ground floor French doors.	PC 'no strong views.' Awaiting SODC decision
P15/S2024/HH	Roke Farm House road running through Roke from Roke Farm to Chapel Lane, Roke	Single storey barn conversion to granny annex	PC consultation ongoing