

**Minutes  
Berrick Salome Parish Council**

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 8th March 2018. Present:

Ian Glyn [IG] (Chair)  
Steve Rhodes [SR] (Vice Chair)  
Craig Tribe [CT] (Treasurer)  
David Bridgland [DB] (Councillor),  
Ellie Cross [EC] (Councillor)  
David Turner [DT] (District Councillor)  
Chris Cussens [CC] (Clerk)

1. Apologies for absence  
Steve Harrod [SH] (County Councillor), David and Katie Higgs, Chris and Anne Kilduff, Rob Marsh
2. Declarations of interest regarding items on the Agenda  
None
3. To approve and sign the Minutes of the meeting of 11th Jan 2018  
Approved
4. Matters arising from the Minutes  
The action in section 10.1 on CC relating to the weight limit did not go ahead, as further clarification was first required on the scope of this limit. CC was actioned to seek this clarification from OCC. ACTION CC
5. The County and District Councillors' reports are available via the following links: -
  - 5.1. OCC: [Monthly Report](#)
  - 5.2. SODC: Monthly Reports: [Feb 2018](#), [Mar 2018](#)
6. Treasurer's Report (See Appendix 1 for report)  
All payments and transfers were approved.
7. Planning
  - 7.1. Parish Decisions and Applications
    - 7.1.1. Decisions  
[P18/S0064/FUL](#) The PC had no strong views about the new driveway at Roke Farm. SODC are yet to respond.
    - 7.1.2. Applications  
[P18/S0353/FUL](#) – Stonehaven - The PC unanimously recommended that this application should be refused. DT said that the PC would be expected to attend the SODC Planning Committee to present this when called.
  - 7.2. Applications External to Parish
    - 7.2.1. [APP/Q3115/W/17/3180400](#) - South of Watlington Rd (BEN05) – Appeal against refusal of planning permission.  
PC and other parish residents attended this appeal throughout the week Feb 20 to 23rd. IG provided a summary of our views of this appeal.
    - 7.2.2. [P17/S1964/O](#) - 240 dwellings north of B4009 (BEN 03/04) – Target decision date was Mar 7<sup>th</sup>  
SODC agreed not to put it before the committee until the NP had been examined and, perhaps, before the BEN05 appeal had been decided.
    - 7.2.3. [P18/S0181/O](#) – 19 dwellings adjacent to The Orchard, Rokemarsh  
Although not within the Parish, the PC wished to respond to this application as the land is immediately adjacent to Rokemarsh. CT read out the prepared draft response to this application which recommended that the application should be refused. The Councillors agreed with this response, and CT agreed to file this with SODC. The response can be viewed on the SODC website.

### 7.3. Neighbourhood Plan

IG described that we have written the first draft of the plan and this will now need to be further refined in order that it will satisfy the rigours of the Inspector. A consultant has been proposed to do this work for us and will be confirmed (or not) at the NP team meeting on March 13th. The cost of this consultant is covered by grant monies available. A major issue to be debated at the meeting will be whether the NP should allocate development sites or not.

### 7.4. SODC 2033 Local Plan

Once again, the Parish Council would like to express their gratitude to everyone who provided comments (120 in all) on this plan.

All comments received have now been put up on the Council's website and can be viewed at [this link](#).

To save looking through all 131 pages of them one can

- 1) Click on the link above and then the link in the 4th para
- 2) Click on the All Comments tab
- 3) Search for "Berrick", "Roke" or "Rokemarsh" to see the ones relating to our issues.

### 7.5. Oxford to Cambridge Expressway

Through the last couple of months Highways England have been taking input from various stakeholders including,

- Expressway Action Group including Ecology Report for routes South of Oxford
- LEPs
- England's Economic Heartland
- Oxfordshire Growth board etc.
- MPs (J. Howell & E. Vaizey), driven by Lynda Atkins, OCC Councillor - advocating for inclusion of A420 corridor in plan

The work is a primarily one-way, listening exercise at the moment.

Highways England have responded to OCC request for public enquiry into corridor selection by saying that they have mandate for what they are doing and will continue to work to that.

June 2018 is still the date for corridor selection.

All-Party Parliamentary Groups for this whole initiative have been set up, the great and the good getting behind it at Westminster - more around economic development rather than the road detail which they seem to be leaving to HE at the moment.

## 8. Village

### 8.1. VH Overflow car park / Extension planning application

IG described a plan from the VH committee to extend the Hall to provide extra storage space and an additional entrance such that an additional meeting room would be available separate from the main room. Additional parking space with entrance would also be provided behind the goalposts. The work would be substantially funded by the Bridge Club and external grant funding. with the PC simply needing to fund any attempt to make the building more attractive from the roadside.

Printed plans were circulated, on which a number of comments and suggestions were made, most particularly whether the extension would be more appropriate on the car park side rather than the playground side. These would be considered prior to taking the proposal further.

#### 8.1.1. VH Constitution

CT stated that there is a potential lack of clarity re the relationship between the Parish Council and The Berrick and Roke Village Hall charity. The original trust (1980) deed and lease had expired by time. IG agreed to write to the VH committee requesting (with CT as appropriate)

- an examination of whether the structure/relationship as defined in the initial 1980 document was appropriate in today's climate.
- Amend it or create a new document to reflect what was now appropriate if necessary.

ACTION  
IG

### 8.2. Playing field and playground mowing

CT proposed that the PC accept Johnny Yaxley's quote of £95 per cut (last year 21 cuts) for the playing fields and Roy Troth's quote of £30 per cut (last year 13 cuts) for the playground. This will be approximately £1000 pa more than we are paying at present. This was accepted.

As far as the playground equipment was concerned, IG expressed his gratitude to Colin Crump and family for their work on making the swings safe.

8.3. Screening of village Payphone ruin

The PC have requested its removal twice and have been advised that this will take place over the next couple of years or so. SR agreed to request BT to expedite this. ACTION SR

8.4. Great British Spring Clean

This is going ahead on Sat Mar 10<sup>th</sup> following its postponement the previous weekend due to bad weather. Twenty volunteers have signed up for it.

8.5. Neighbourhood Watch

It was suggested by David Langston that the villages might benefit from this, given the recent number of reported crimes. David agreed to examine its potential and report back, with Ray Perfect helping. ACTION David Langston

9. General Data Protection Regulation

This will come into force from May 25<sup>th</sup> when we will be required to pay a data protection fee of £35-40. At present CT has agreed to fulfil the role of Data Protection officer, though there is some doubt as to whether it would be an appropriate position for a PC member and RFO. It looks as though a more independent third party might be required and guidelines will be provided before the regulation comes fully into force. In the meantime, the PC will need to take some preliminary steps: -

- Undertake a data audit
- Write a privacy policy
- Seek consent from parishioners to hold their information

10. PAGE

The next report will be made at the May meeting.

11. Risk Assessment

The PC agreed the draft document previously circulated by CT. This has now been posted to the PC website and can be viewed [here](#).

12. Date of next meeting

May 10th, 2018

Signed ..... Chairman      Date.....

## Appendix 1: Responsible Financial Officer's Report

### To Parish Council meeting Thursday 8 March 2018

1. Bank balances as at 28 February 2018 totalled £18,917. There was one unpresented cheque for £180. The total reserves of the Parish were therefore £18,737. Included within this is a £5,000 grant from SODC towards neighbourhood planning costs. This is not available to spend on any other costs and any unspent money will need to be returned.
2. At 28 February 2018 the accounts showed a deficit of expenditure over income of £5,606. This is in the order of £500 ahead of budget after allowing for the £5,000 grant previously referred to.
3. **Schedule of payments**  
Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
31/01/2018	100716	SODC	62.80	Dog bin emptying
31/01/2018	100717	Hags-Smp Ltd	81.60	Flat swing seat
27/02/2018	100718	J Franklin	180.00	Hedge cutting at village hall, green and allotments

There have been the following bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £
31/01/2018	Community account	Business Premium account	6,680.32
26/02/2018	Community account	Business Premium account	5,000.00

4. Repayment of VAT for £297.87 received 6 February 2018.

## Appendix 2: Planning Application Summary as at 09.03.08

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; SR – Steve Rhodes

Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
<a href="#">P16/S3441/O</a>		Land South of Watlington Road (BEN 05)	Outline application for the erection of up to 120 dwellings. (Lead case)	TD (appeal): Not yet decided Enquiry evidence due 23 Jan	SODC refused (26 May) <a href="#">Application appealed</a>
<a href="#">P17/S1964/O</a>		240 dwellings north of B4009 (BEN 03/04)		PC: 25 May EC: 31 Jul TD: 07 Mar	PC does not support this; reasons are given on SODC website
<a href="#">P18/S0064/FUL</a>	SR	Roke Farm, Roke	New Driveway/Access onto Highway	PC: 5 Jan EC: 31 Jan TD: 2 Mar	PC: no objections (Jan 30)
<a href="#">P18/S0353/FUL</a>	DB	Stonehaven	Erection of three detached dwellings with access, parking and gardens	PC: 1 Feb EC: 12 Mar TD: 2 Apr	Not supported by PC (Mar 8)
<a href="#">P18/S0181/O</a>	CT	Up to 19 dwellings adjacent to The Orchard, Rokemarsh	The site is in Benson parish, though immediately adjacent to Rokemarsh	PC: 16 Jan EC: 12 Mar TD: 20 Apr	Not supported by PC (Mar 8)