

## Section 2 – Accounting statements 2016/17 for

Enter name of smaller authority here:

BERRICK SALOME PARISH COUNCIL

|   | Year ending        |                    | Notes and guidance  |
|---|--------------------|--------------------|---|
|   | 31 March 2016<br>£ | 31 March 2017<br>£ |   |
| 1. Balances brought forward   | 11 226             | 8 013              | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.  |
| 2. (+) Precept or Rates and Levies  | 6 240              | 6 380              | Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.  |
| 3. (+) Total other receipts   | 1 603              | 13 737             | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.   |
| 4. (-) Staff costs  | 0                  | 0                  | Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.   |
| 5. (-) Loan interest/capital repayments   | 0                  | 0                  | Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).  |
| 6. (-) All other payments   | 11 056             | 3 787              | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).  |
| 7. (=) Balances carried forward   | 8 013              | 24 343             | Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)  |
| 8. Total value of cash and short term investments                                   | 8 013              | 24 343             | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>                                |
| 9. Total fixed assets plus long term investments and assets                         | 23 010             | 23 010             | This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.  |
| 10. Total borrowings  | 0                  | 0                  | The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).  |
| 11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) | Yes                | No                 | The Council acts as sole trustee for and is responsible for managing Trust funds or assets.<br>N.B. The figures in the accounting statements above do not include any Trust transactions. |
|   |                    | ✓                  |   |

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:



Date

03/05/2017

I confirm that these accounting statements were approved by this smaller authority on:

17/05/2017

and recorded as minute reference:

7

Signed by Chair at meeting where approval is given:



**Berrick Salome Parish Council  
Bank Reconciliation for the period:**

Date 01/04/16 to Date 31/03/17

|        |                               |        |                  |
|--------|-------------------------------|--------|------------------|
|        | Current a/c at end of period: |        | 10,640.53        |
| add    | Deposit a/c at end of period: |        | 13,898.15        |
| add    | Other a/c at end of period    |        |                  |
| less   | cheques paid uncleared:       |        |                  |
|        | No                            | 100691 | 133.07           |
|        | No                            | 100692 | 62.80            |
|        | No                            |        |                  |
|        | No                            |        |                  |
|        | No                            |        |                  |
|        | No                            |        |                  |
|        | No                            |        | (195.87)         |
| add    | cheques rec'd not paid in:    |        |                  |
|        | payee                         |        |                  |
|        | payee                         |        | -                |
|        | payee                         |        | -                |
|        | payee                         |        | -                |
| equals | balance C/F                   |        | <b>24,342.81</b> |

|                          |                  |
|--------------------------|------------------|
| Opening Balance          | 8,012.67         |
| Add receipts for period  | 20,117.38        |
| Less payments for period | (3,787.24)       |
| Equals closing balance   | <b>24,342.81</b> |

**Berrick Salome Parish Council**  
**Explanation of significant variances**  
**Year ended 31 March 2017**

Significant variances are:

- If the increase or decrease over the prior year is greater than £100, **AND**;
- If the percentage change is greater than + or – 10%

| <b>Box no.</b> | <b>This year<br/>£</b> | <b>Last year<br/>£</b> | <b>Difference<br/>£</b> | <b>Difference<br/>%</b> | <b>Explanation<br/>required</b> | <b>Explanation</b>   | <b>Amount<br/>£</b> |
|----------------|------------------------|------------------------|-------------------------|-------------------------|---------------------------------|--|---------------------|
| 2              | 6,380                  | 6,240                  | 140                     | 2.24                    | No                              |  |                     |
| 3              | 13,737                 | 1,603                  | 12,134                  | 756.96                  | Yes                             | SODC grant for Queen's 90 <sup>th</sup> birthday celebrations  | 162                 |
|                |                        |                        |                         |                         |                                 | SODC grant towards refurbishment of village hall   | 5,009               |
|                |                        |                        |                         |                         |                                 | Donation from the Berrick Quarry charity towards village playground repairs and improvements (incurred in previous year) | 3,370               |
|                |                        |                        |                         |                         |                                 | Donation from the Berrick Quarry charity towards refurbishment of village hall   | 5,000               |
|                |                        |                        |                         |                         |                                 | Reduction in receipts from parishioners for verge posts  | -193                |
|                |                        |                        |                         |                         |                                 | Reduction in input VAT recovered on reduced expenditure (see box 6)  | -1,162              |
|                |                        |                        |                         |                         |                                 | Other minor differences  | -52                 |
|                |                        |                        |                         |                         |                                 |  | <u>12,134</u>       |
| 4              | 0                      | 0                      | 0                       | 0                       | No                              |  |                     |
| 5              | 0                      | 0                      | 0                       | 0                       | No                              |  |                     |

|   |        |        |        |        |     |  |   |
|---|--------|--------|--------|--------|-----|--|---|
| 6 | 3,787  | 11,056 | -7,269 | -65.75 | Yes | <p>Last year there were capital purchases of £1,462 whereas this year there were none</p> <p>Playground repairs in previous period</p> <p>Car park resurfacing in previous period</p> <p>Tree surgery in previous period</p> <p>Queen's 90<sup>th</sup> birthday celebrations</p> <p>Improvements to grass verges in previous period</p> <p>Verge post purchases in previous period</p> <p>Reduction in VAT paid</p> <p>Election in previous period</p> <p>No external audit fee in previous period</p> <p>Other minor differences</p> | <p>-1,462</p> <p>-3,263</p> <p>-500</p> <p>-220</p> <p>162</p> <p>-653</p> <p>-283</p> <p>-1,135</p> <p>-85</p> <p>100</p> <p>70</p> <p><u>-7,269</u></p> |
| 9 | 23,010 | 23,010 |        |        | No  |  |   |